



Job Interviews in **ENGLISH**

version 2.0



TIPS TO HELP YOU **FIND A JOB AT**
AN ENGLISH SPEAKING COMPANY AND JUMPSTART
YOUR INTERNATIONAL CAREER.

RETHINKING English Teaching



“I have been working with English for **over 18 years** and have taught in **3 different continents**. Throughout my career, I have helped many students who struggled with English to overcome their traumas.

Having confidence when speaking English is essential for professional success.



My goal is to help you **break down the barriers that are holding you back** from progressing in English and have more confidence in your learning.”

-Thalita Simon

RETHINKING

English teaching

“Interviews aren’t complicated.
It’s all about being likeable, and selling yourself as the best possible candidate. If you can do these two things, you’ve got a good chance of getting hired.



My mission is to help you master the job interview process so you can conquer your fears, achieve your career goals, and improve your life! ”

- Ryan Mason



Major reasons for **STRESS** during interviews



Fear of going "blank" and forgetting what to say.



Fear of not being able to express yourself correctly.



Fear of not understanding the interviewer.



Fear of being rejected because of your English.

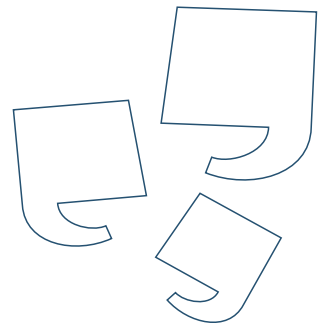
Fear of going **blank** and forgetting what to say.



During job interviews it is common to **go blank** due to anxiety. To prevent this from happening, **take a deep breath and pause** so that you can feel safe and continue the interview.

Also, **make sure your résumé is close at hand so you can refer to it** whenever necessary. You can also **make a list with keywords** and leave it open on the screen for quick reference.

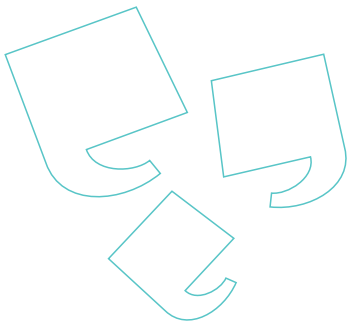
Give preference to short words and sentences, and keep in mind that if you read an entire paragraph during the interview it can be pretty obvious to the interviewer that you are reading. **Try to keep the conversation as natural as possible.**



Fear of not being able to express yourself correctly.



If you know you have difficulty expressing yourself, **write down what you would like to say to the interviewer**. When we write things down, we manage to organize ideas better.



During the interview, **try to speak slowly** and choose your words more carefully. Once the question has been answered, finalize your answer and wait for the next question.

Avoid talking too much and be careful not to deviate from the subject and start talking about other topics. Don't worry about your accent and never apologize for your English, you studied hard to gain your language skills.

Always focus on the positive!

Fear of not understanding the interviewer.

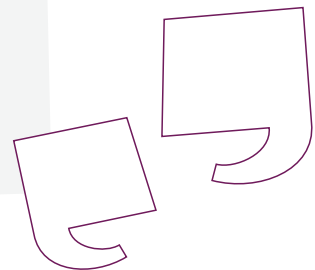


If you don't understand what the interviewer is talking about, **don't be afraid to ask him or her to slow down or repeat the question.** You can also ask them to rephrase the question if it's not clear.

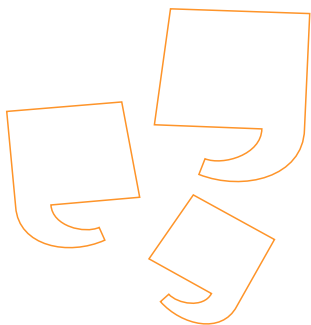
Tip: Pay attention to **verb tenses**, **keywords** and **interrogative pronouns (where, when, who, etc.)** and use this information to formulate your answer.

Read this example:

How would you **overcome the challenge** of working with a difficult co-worker on a team project?



Fear of being rejected because of your English.



One of the ways to deal with the fear of rejection is by **not placing too much importance on a single opportunity**. It is very common to place all your expectations in a single company, but remember that there are countless opportunities spread around the world.

Being rejected doesn't mean you're not good enough, it just means that there was a lack of compatibility between you and the job, and there's nothing wrong with that.

And remember: if during the selection process the company or the recruiter makes you feel inadequate, just imagine what it will be like to work for that company on a daily basis.



How to prepare for the **MOST COMMON QUESTIONS.**

Tell me about yourself.

This is usually the first question you have to answer. So where do you start?

- 1 Introduce yourself and explain your “professional why.”**
- 2 Then, give a summary of your hard skills.**
- 3 Next, give a summary of your soft skills.**
- 4 Finally, explain the type of opportunity you are looking for.**

Tell me about yourself.

For example:

Ever since I was a child, I've always had an inquisitive mind. I love trying to discover the secrets of how software and applications work, and that curiosity has helped me create solutions for companies.

I started learning about software development on my own when I was 16 years old. Since then, I have had the opportunity to work at several amazing companies and startups. I'm a quick learner and passionate about creating solutions to whatever problems come my way. I love working on a team and collaborating with other people in order to learn and grow.



VerbalizeNow

How to prepare for the **MOST COMMON QUESTIONS.**



Why do you want to work for this company?

Researching about the company that is interviewing you is crucial — interviewers expect you to know what the company does. But most importantly, research also allows you to analyze whether the company's values and work culture are aligned with yours. Think about the following:

- **What do you like about how the company works?**
- **What are the company's pain points and how can you help address them?**
- **How do the company's ethics and values align with yours?**

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How to prepare for the **MOST COMMON QUESTIONS.**



What is your greatest weakness?

Use this question as an opportunity to show your self-awareness, talk about ways you think you can improve as a professional, and most of all, be confident!

- **Be honest, but be careful not to choose a negative point that could affect your performance within the position you applied for.**
- **Use the opportunity to talk about how you intend to overcome this negative point.**
- **Don't be arrogant but don't underestimate yourself either. Be fair to yourself.**

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How to prepare for the **MOST COMMON QUESTIONS.**



What is your ultimate career goal?

Another version of this question is “Where will you be in five years?” In either case, don’t just say your dream job title! Instead, explain the specific skills you want to develop that will lead you to your dream title:

“ In five years, I will have finished my AWS, CSM, and PMP certifications. I’ll also be much more comfortable leading a team. These things will give me the opportunity to become a senior software engineer, which is my overall career goal. ”

How to prepare for the **MOST COMMON QUESTIONS.**



Questions about Diversity and Inclusion

Questions like these include:

“What experiences do you have working in a diverse environment?”

“Why do you think diversity is important?”

“What does diversity, equity and inclusion mean to you?”

Companies that ask questions like these value diversity and inclusion, and want to see if you feel the same way. You can either use your personal experiences or share your ideological beliefs while answering these questions.

How to prepare for the **MOST COMMON QUESTIONS.**



Why are you leaving your current company?

Whatever you do, don't mention money and don't speak badly about your current employer. Instead, find a way to praise the company you're interviewing with and show gratitude to your current one, rather than listing things you don't like about it. Here's a good answer to build on:

“ I actually love my current job and am grateful for the opportunities they've given me. However, I'm really excited about what your company is doing and I want to be a part of it. ”

Mention some specific things you love about the company you're interviewing with. Do you love their product? Their company culture?

How to answer COMPLEX QUESTIONS USING THE CAR METHOD

Some questions require you to explain a detailed process. Using the **CAR method** will help you keep your answer organized and prevent you from over-explaining things. CAR stands for:

Challenge ▶ **A**ction ▶ **R**esult

Challenge

Explain the context of the situation and the task you needed to complete.

Action

Specifically explain what measures you took to address the issue.

Result

Clearly explain your results, including the positive effects and overall impact.

The **CAR method** is just like the **STAR method**, except it combines the “situation” and “task.” Now it’s easier to remember!

How to answer **COMPLEX QUESTIONS USING THE CAR METHOD**

Challenge

At my last company, there were two unexpected departures from my team, and we faced a significant backlog of work. My team was stressed and struggling to keep up with the deadlines set by the account managers. As the team leader, it was my job to not only communicate our bandwidth to other departments, but to keep track of deadlines and motivate my team to meet them.

Action

I decided to set up a formal creative request process including project timeline estimates to set better expectations, and started meeting with the account managers on a weekly basis. I made sure to keep my team looped in regarding these changes, so that they could be aware that their problems were being addressed.

Result

By being open with the account managers and working with them to set more realistic deadlines, we were able to complete all of our backlogged tasks. My team and I applied what we learned, and in three months were able to shorten our average project timeline by two days. This experience also helped me appreciate the importance of communication and transparency.

How to prepare for the **MOST COMMON QUESTIONS.**

**Do you have any
questions for me?**



When you hear “do you have any questions for me?” from a recruiter, you should be prepared with 1-3 good questions for them. Here are some examples of good questions to ask:

“Can you describe the ideal candidate for this role?”

“What are some of the challenges I might face in this position?”

“What is the biggest challenge the company has faced in the past year?”

“What do you love/like about working here?”

“How do you define inclusion?”

“How do managers at (company) support and motivate their teams?”

FINAL CONSIDERATIONS:

- **Write some possible responses to common questions. This will help you organize your ideas better.**

- **Within 24 hours of the interview, send a short email to the recruiter thanking them for their time.**

- **If you don't get the job, don't take it personally. Just because you didn't get chosen doesn't mean you did anything wrong. There are always other opportunities to pursue!**



Good luck! Believe in yourself and don't give up!





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Keep in touch!



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